



# National Water Harvesting and Storage Authority

The Chief Executive's Office  
Nairobi

*Hifadhi Maji, Boresha Maisha*

13<sup>th</sup> October, 2022

## INVITATION TO TENDER

**PROCURING ENTITY: NATIONAL WATER HARVESTING & STORAGE AUTHORITY**  
**CONTRACT NAME AND DESCRIPTION: PROVISION OF STAFF MEDICAL**  
**INSURANCE COVER FOR A PERIOD OF 24 MONTHS - NWHTA/ONT/017/2022-2023**

1. The *National Water Harvesting & Storage Authority* invites sealed tenders for the Provision of Staff Medical Insurance Cover for a Period of 24 Months
2. Tendering will be conducted under open competitive method [*Open National Tender*] using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours [*9.00 a.m. to 3.00 p.m.*] at the address given below.
4. A complete set of tender documents may be may be obtained electronically from the Website (s) [www.waterauthority.go.ke](http://www.waterauthority.go.ke) OR [www.tenders.go.ke](http://www.tenders.go.ke) . Tender documents obtained electronically will be free of charge.
5. Tenderers who download the tender document must forward their particulars immediately to [procurement@waterauthority.go.ke](mailto:procurement@waterauthority.go.ke) to facilitate any further clarification or addendum.
6. Tenders shall be quoted be in **Kenya Shillings** and shall include all taxes. Tenders shall remain valid for (*91*) days from the date of opening of tenders.
7. All Tenders must be accompanied by a **Tender Security of Kes.1,000,000.00**
8. The Tenderer shall **chronologically serialize all pages** of the tender documents submitted.
9. Completed tenders must be delivered to the address below on or before **9.00 a.m. on 4<sup>th</sup> November, 2022**. Electronic Tenders **will not** be permitted.
10. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
11. Late tenders will be rejected.
12. The addresses referred to above are:

National Water Harvesting & Storage Authority, Procurement Office, 4<sup>th</sup> Floor, National Water Plaza Building Situated in Nairobi County, Industrial Area, Along Dunga Road, P.O. Box 30173 – 00100, Nairobi

National Water Harvesting & Storage Authority, Tender Box, 4<sup>th</sup> Floor, National Water Plaza Building Situated in Nairobi County, Industrial Area, Along Dunga Road,

  
CS. Sharon Obonyo  
**Ag. CHIEF EXECUTIVE OFFICER**